Biltwell Inc.

DIRT DAZE

WEEKEND

5-7 APRIL 2019

DIRT DAZE WEEKEND

P.O.P.E

SUBMISSION

PREPARED BY JIMMY GOODE

PLACES OF PUBLIC ENTERTAINMENT PERMIT

Section 49 of the Building Act 1993 states, public entertainment must not be conducted in a place of public entertainment unless an occupancy permit has been issued for the use of the entertainment.

A Place of Public Entertainment is:

A. **a building in which is used or intended to be used for the purpose of providing public entertainment; or**
   Only temporary structures are being used for Dirt Daze Weekend.

B. **a place which is enclosed or substantially enclosed; or**
   Due to Dirt Daze Weekend being enclosed by a property boundary and further fencing we shall need to apply for a Places of Public Entertainment Permit.

C. **to which admission can be gained by payment of money or the giving of other consideration.**
   Due to Dirt Daze Weekend having an admission fee we shall need to apply for a Places of Public Entertainment Permit.

OCCUPANCY PERMIT

An Occupancy Permit is required for:

A. **An assembly or public buildings (Class 9b) having an area greater than 500m2 and any prescribed temporary structures; and**

B. **A place having an area greater than 500m2.**
   Due to Dirt Daze Weekend having a proposed area of greater than 500m2 with prescribed temporary structures we shall be required to apply for a Places of Public Entertainment Permit.

PRESCRIBED TEMPORARY STRUCTURES

Prescribed temporary structure is:

1) **Tents, marquees or booths with a floor area greater than 100m2;**
   No tents, marquees or booths with a floor area greater than 100m2 will be erected or used at Dirt Daze Weekend.

2) **Seating stands for more than 20 persons;**
   No seating stands will be used for Dirt Daze Weekend

3) **Stages or platforms (including sky borders and stage wings) exceeding 150m2 in floor area;**
   No stages or platforms (including sky borders and stage wings) exceeding 150m2 in floor area at Dirt Daze Weekend

4) **Prefabricated buildings exceeding 100m2 other than ones placed directly on the ground surface.**
   No prefabricated buildings exceeding 100m2 other than ones placed directly on the ground surface will be used at Dirt Daze Weekend.

Prescribed Temporary Structures have additional requirements under the Building Act. Any Prescribed temporary Structure must have a separate **Occupancy Permit** issued by the **Victorian Building Authority** and must be designed in accordance with engineering principles to provide for their structural safety and the safety of the public and other persons using them.

REQUIREMENTS FOR OBTAINING AN OCCUPANCY PERMIT

What are the Requirements for obtaining an Occupancy Permit for a Place of Public Entertainment?

Without limiting the conditions that are specified on an occupancy permit issued by the Victorian Building Authority for temporary structures or other requirements under the building regulations, an occupancy permit for a place of public entertainment may be issued subject to conditions relating to;

1. **the engagement of safety officers to be in attendance at the place of public entertainment to provide for the safety of the public;**
   Cliff Overton is our designated Safety officer Ph:
   Neil King is our Head of Security Ph:
   St Johns Ambulance officers x2

2. **the safety training qualifications to be held by any person engaged as a safety officer as required by the chief officer or the Commission;**
   Cliff Overton holds full OHS accreditation (Accredited in 2013) and has been the OHS representative at his workplace since 2017. Cliff is currently a CFA volunteer in District 13 (Lilydale).

3. **the responsibilities of the safety officer which include;**
   Cliff Overton: Overseeing all OH&S issues, Emergency evacuation procedures, Incident response, All electrical equipment brought onto site is tagged and tested.
   Neil King: Ensuring safety and security of all patrons, staff and volunteers through managing security personnel.

a. **the operation of fire safety elements, equipment and systems;**
   Cliff Overton being a CFA volunteer will use his training to make sure all relevant equipment is in place and in operational order as well as training relevant event members in use of extinguishers etc.

b. **the establishment and operation of evacuation procedures;**
   Cliff Overton through his CFA and OH&S accreditation and training will establish and implement execution procedures of all evacuation procedures.

c. **the safety of barriers and exits;**
   Our Head of security Neil King along with security staff will maintain and monitor safe crowd numbers through our entry and exit areas to avoid dangerous overcrowding and congestion. Cliff Overton, our safety officer will also make sure emergency entry and exit points are located where needed and safe.

d. **the control of the use of naked flame in theatrical productions;**
   No naked flames or pyrotechnics shall be used by Dirt Daze Weekend.

e. **the exclusion of the public from unsafe areas;**
   Perimeter fencing and signage combined with monitoring from security will keep patrons within the designated festival area.

   Barriers and fencing shall exclude public/patrons from entering or being within an unsafe distance of live motorcycle tracks unless on an approved motorcycle and from a designated entry and exit point Marshalled by a volunteer.

   Entry to the motorcycle tracks shall be through our Rider and Motorcycle checking area. This will be staffed by volunteer marshals, TAC staff and security guards. Riders shall be briefed, Breath tested (under the legal limit only permitted onto tracks) and Helmet checked (ECE/AUSNZ Safety standard only) as well as a functioning and safe motorcycle shall be allowed through to tracks.

   Any multiuse access roadways (Pedestrian/Vehicle) Shall be limited to 5KMPH speed limits as enforced by Security staff and volunteer marshals.

   Security staff will also be located at the front of stage during live music performances to monitor crowd (Saturday 6th April 6pm-11pm).

f. **the keeping, testing and storage of flammable material or explosive items and equipment in safe manner, to the extent that this is not required by any other Act or Regulations;**
   Any flammable liquid (Petrol, Diesel) Brought onto site in containers shall be

checked by Cliff Overton to ensure they are stored in a safe manner and in an approved container.

g. **the ignition of fireworks and the discharge of pistols or other shooting devices in a safe and responsible manner, to the extent that this is not required by any other Act or regulations;**
No firearms or fireworks shall be used/discharged by Dirt Daze Weekend nor allowed onto site by public/patrons. Security staff shall inspect vehicles/persons for these upon entry.

h. **the location and designation of passageways and exits;**
Please see attached site map

i. **the availability of public toilet facilities and the condition of those facilities.**
Sufficient toilets and amenities (permanent and portable) will be provided to comply with the requirements of BCA Vic H102.4 "Sanitary & Amenity Facilities".
Portable toilets will be located in an accessible location.
Toilets will be regularly checked and maintained by our contracted cleaning company.